



## Updating ClientBase Online to Work with Sabre 360

### Summary

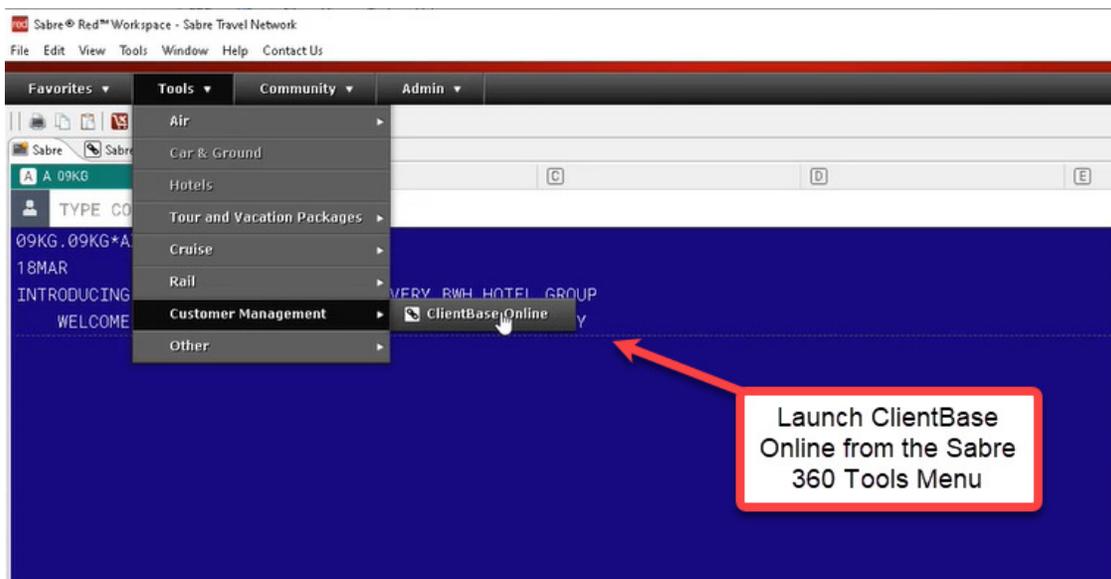
To import profiles from ClientBase to Sabre 360 PNRs, there are some simple things to do. This document details how to do this with both **ClientBase Online**.

### ClientBase Online

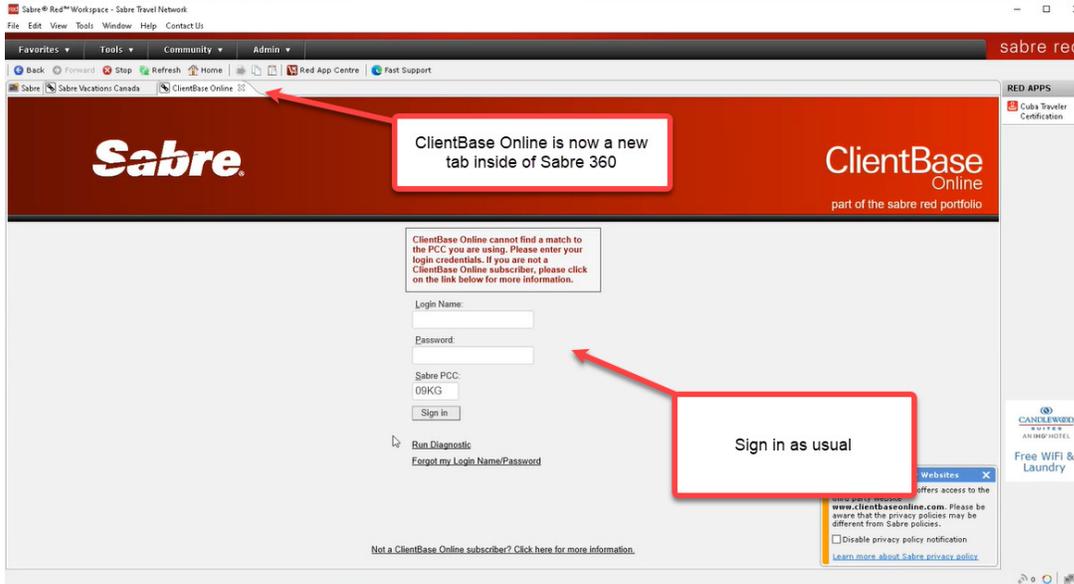
Now that you're using Sabre 360, ClientBase Online should be launched from within Sabre and not in a regular web browser. Sabre will open a new tab, making it easy to move back and forth between Sabre and ClientBase Online. ClientBase Online launched outside of Sabre 360 in a regular browser will no longer be able to import to Sabre.

#### 1. Launch ClientBase Online from within Sabre 360

- ❖ From the dark "Tools" drop-down menu, select "Customer Management > ClientBase Online"

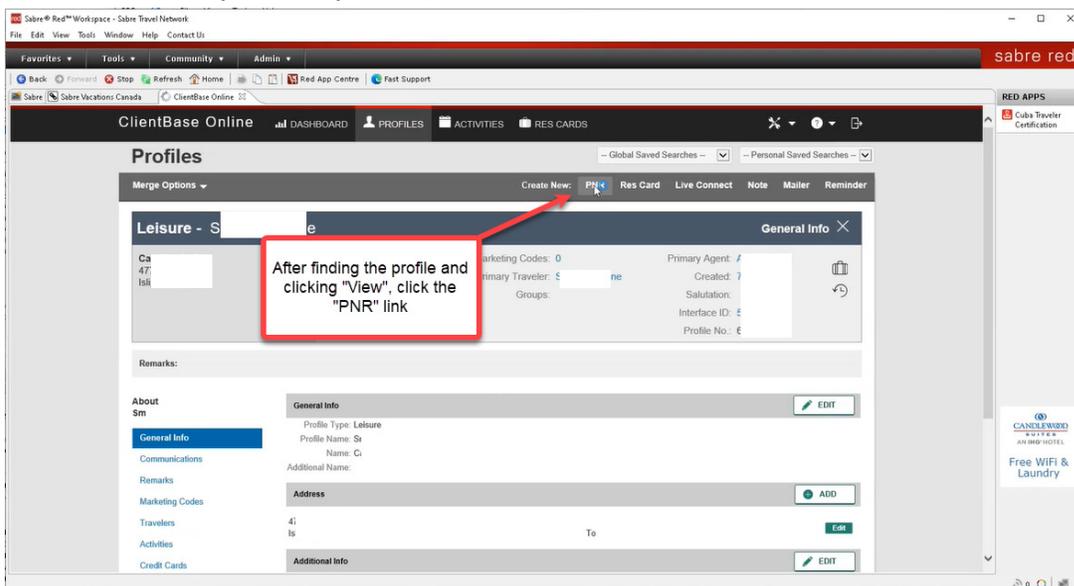


### 2. Sign in to ClientBase Online:

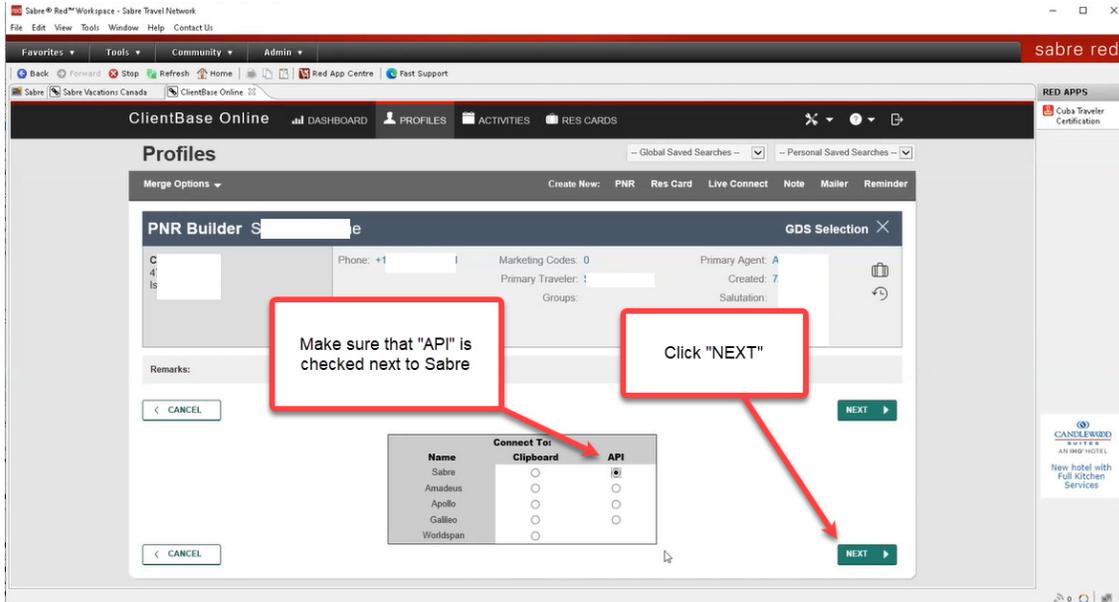


### 3. To Import the profile into the PNR:

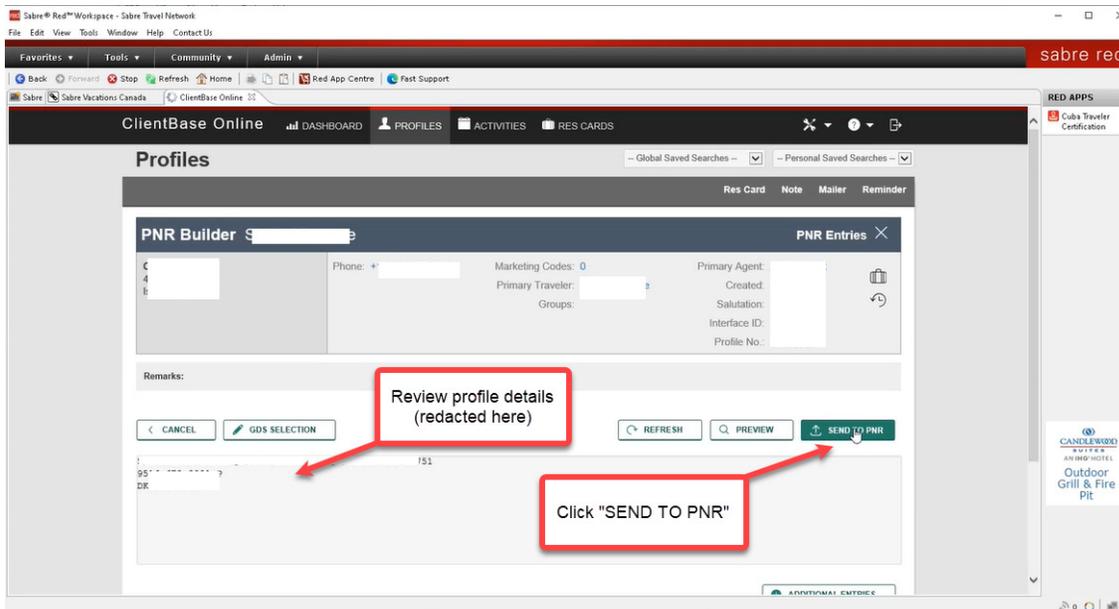
- ❖ Search for your client as usual (Find, View)
- ❖ At the top of the profile, there is a "PNR" link. Click that.



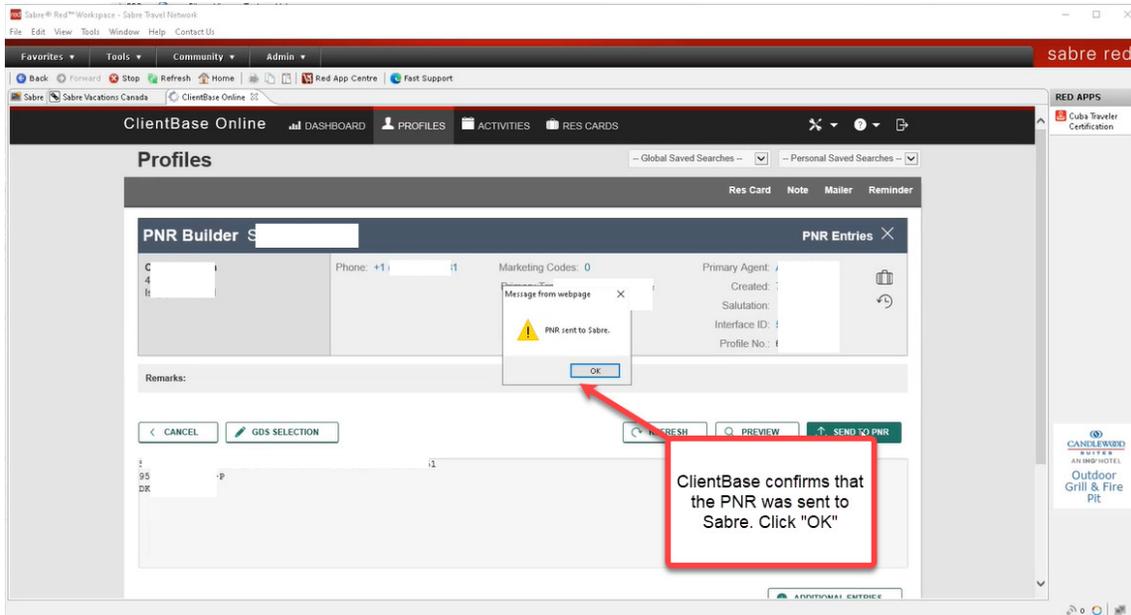
### 4. Make sure that "API" is checked:



### 5. Review profile details and send to PNR:



### 6. ClientBase confirms that PNR was sent to Sabre



### 7. Return to Sabre tab and \*A to see the profile information that was imported

