



Quick Guide –
Locating Air Fare Rules
June 2022

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1. Air Booking Guide

ADX air itineraries are compared against 200+ contracts to build you an intuitive list of options with commissions. This air flow will take you from quoting to multi options to booking to ticketing, all in one platform. Booking ADX Air builds beautifully crafted comparisons and client itineraries as well as records commission automatically for reporting and finance payouts.



- All air itineraries are compared against our 200+ contracts to build you an intuitive list of options with commission
- Search Sabre and Amadeus inventory
- Net fares with mark-up opportunity available
- Air team support is a single click away
- Build side by side comparisons of up to 4 different itineraries
- Automatic invoicing for commission tracking
- Split credit card option when multiple tickets are sold

1.1. Locating Air Fare Rules

It is important to understand the fare type you are offering and selling to your client and the rules that come along with that fare. Fare rules are available for your review before quoting an air option, on the trip reference once an air option is selected as well as on the client itinerary. The Fare rules link will organize the information by flight segment and category. Please click the specific category to review the rules.

 **FARE RULES** ×

These rules can be used for reference, if any details or flights are missing please confirm with the Air Support Team. If you need to provide change or refund penalty details to your client, please confirm with the Air Support Team for full terms and whether any current travel advisories may impact the changes.

Adult

LAX - JFK ← JFK - LAX →

RULE APPLICATION AND OTHER CONDITIONS	ELIGIBILITY	DAY/TIME
SEASONALITY	FLIGHT APPLICATION	ADVANCE RESERVATIONS/TICKETING
MINIMUM STAY	MAXIMUM STAY	STOPOVERS
TRANSFERS	COMBINATIONS	BLACKOUT DATES
SURCHARGES	ACCOMPANIED TRAVEL	TRAVEL RESTRICTIONS
SALES RESTRICTIONS	PENALTIES	HIP/MILEAGE EXCEPTIONS
TICKET ENDORSEMENTS	CHILDREN DISCOUNTS	TOUR CONDUCTOR DISCOUNTS
AGENT DISCOUNTS	ALL OTHER DISCOUNTS	MISCELLANEOUS PROVISIONS
FARE BY RULE	GROUPS	TOURS
VISIT ANOTHER COUNTRY	DEPOSITS	VOLUNTARY CHANGES
VOLUNTARY REFUNDS	NEGOTIATED FARES	INTERNATIONAL CONSTRUCTION

1.1.1. During Air Search

Run your air search and select your flights – if using Direct Sell, enter your search criteria and run your search. The fare rules are available BEFORE you quote or book an air option, at the bottom of the fare section.

USD \$2,963.30

City Pair: Los Angeles (LAX) to London (LHR)

Los Angeles (LAX) to London (LHR) - Mon Aug 15 Total Duration: 17h 47m

UNITED Los Angeles (LAX) to Denver (DEN)
UNITED AIRLINES 1490 | Flight 1490
Aircraft: Boeing 737-800
Cabin Type: Economy
Class: Y
Brand: ECONOMY PARTIALLY REFUNDABLE
Meal: Food and Beverage / For purchase
Baggage Allowance: 1 Piece/Passenger

Depart: Mon Aug 15 at 10:32am
Terminal: 7
Arrive: Mon Aug 15 at 12:00pm
Terminal: 2
Duration: 2h 27m

UNITED Denver (DEN) to London (LHR)
UNITED AIRLINES 382 | Flight 382
Aircraft: Boeing 787-9
Cabin Type: Economy
Class: Y
Brand: ECONOMY PARTIALLY REFUNDABLE
Meal: Dinner
Baggage Allowance: 1 Piece/Passenger

Depart: Mon Aug 18 at 08:20pm
Terminal: 7
Arrive: Tue Aug 19 at 12:20pm
Terminal: 2
Duration: 9h 00m

Alternate Fares

	ECONOMY	ECONOMY PARTIALLY REFUNDABLE	ECONOMY FULLY REFUNDABLE	PREMIUM ECONOMY
LAX - DEN	ECONOMY	ECONOMY PARTIALLY REFUNDABLE	ECONOMY FULLY REFUNDABLE	PREMIUM ECONOMY
DEN - LHR	ECONOMY	ECONOMY PARTIALLY REFUNDABLE	ECONOMY FULLY REFUNDABLE	PREMIUM ECONOMY
Per Adult	USD 8844.30	USD \$2,963.30	USD \$1,148.30	USD \$1,295.30
Commission	0%	22%	22%	22%

Your Selected Fare

TRAVELLING COST PER PASSENGER (INCLUDING TAXES & FEES)

1 passenger Adult USD \$2,963.30

Total cost for 1 passengers USD \$2,963.30

Please be aware that prices are not guaranteed until ticketed. ADL is not responsible for any price changes that occur or any guarantees with regard to pricing, implied or otherwise that you may make to your clients.

ESTIMATED COMMISSION: 22% = USD \$650.38

FARE RULES & RESTRICTIONS

These rules can be used for reference. If any details or flights are missing please confirm with the Air Support Team. If you need to provide change or refund penalty details to your client, please confirm with the Air Support Team for full terms and whether any current travel advisories may impact the changes.

Adult

LAX - LHR

LAX - LHR

LAX - LHR Adult Fare Rules

REFUNDABLE/CXL FEE
VALIDATING CARRIER - UA

RULE APPLICATION AND OTHER	ELIGIBILITY	BOOKING
CONDITIONS	FLIGHT APPLICATION	ADVANCE
SPATIORITY	MAXIMUM STAY	BOOKING/AVAILABILITY
MINIMUM STAY	COMBINATIONS	STOPOVERS
TRANSFERS	ACCOMPANIED TRAVEL	BLACKOUT DATES
PURCHASERS	PENALTIES	TRAVEL RESTRICTIONS
SALES RESTRICTIONS	CHILDREN DISCOUNTS	REMARKS/NOTES/OTHER
TICKET ENDORSEMENTS	ALL OTHER DISCOUNTS	TOTAL CONDUCTOR DISCOUNTS
AGENCY DISCOUNTS	GROUPS	UNUSUAL/IRREGULAR PRICING
FARE BY RULES	DEPARTS	TURNS
VISIT ANOTHER CARRIER	NEGOTIATED FARES	WARRANTY CHANGES
VOLUNTARY REFUNDS		INTERNATIONAL CONSTRUCTION

RULE APPLICATION AND OTHER CONDITIONS

NOTE - THE FOLLOWING TEXT IS INFORMATIONAL AND NOT VALIDATED FOR AUTOPRICING
TRANSATLANTIC ROUNDTRIP STRUCTURE FARES FROM AREA 1 TO AREA 2/S APPLICATION AREA
THESE FARES APPLY FROM AREA 1 TO AREA 2/AREA 3

1.1.2. On the Trip Services Reference

Once an air service is quoted/booked/ticketed, the trip service reference will give you access to the fare rules on the Trip Tab Action section.

The screenshot displays the ADX Booking interface for a flight from Los Angeles to New York. The top navigation bar includes 'Home', 'Partners', 'Clients', 'Resources', 'Bookings', and a user profile for 'Anna Kulej'. The main header shows 'One Way Flight: Los Angeles to New York' for 'Sunday, August 14, 2022 - Sunday, August 14, 2022', with an advisor 'Sam Smith' and 'Advisor: Anna Kulej'. A green 'TRAVEL ASSIST' button is visible.

Callout 1 points to the 'ADX Ref. 6PS0XY [Archive] Link Bookings' text.

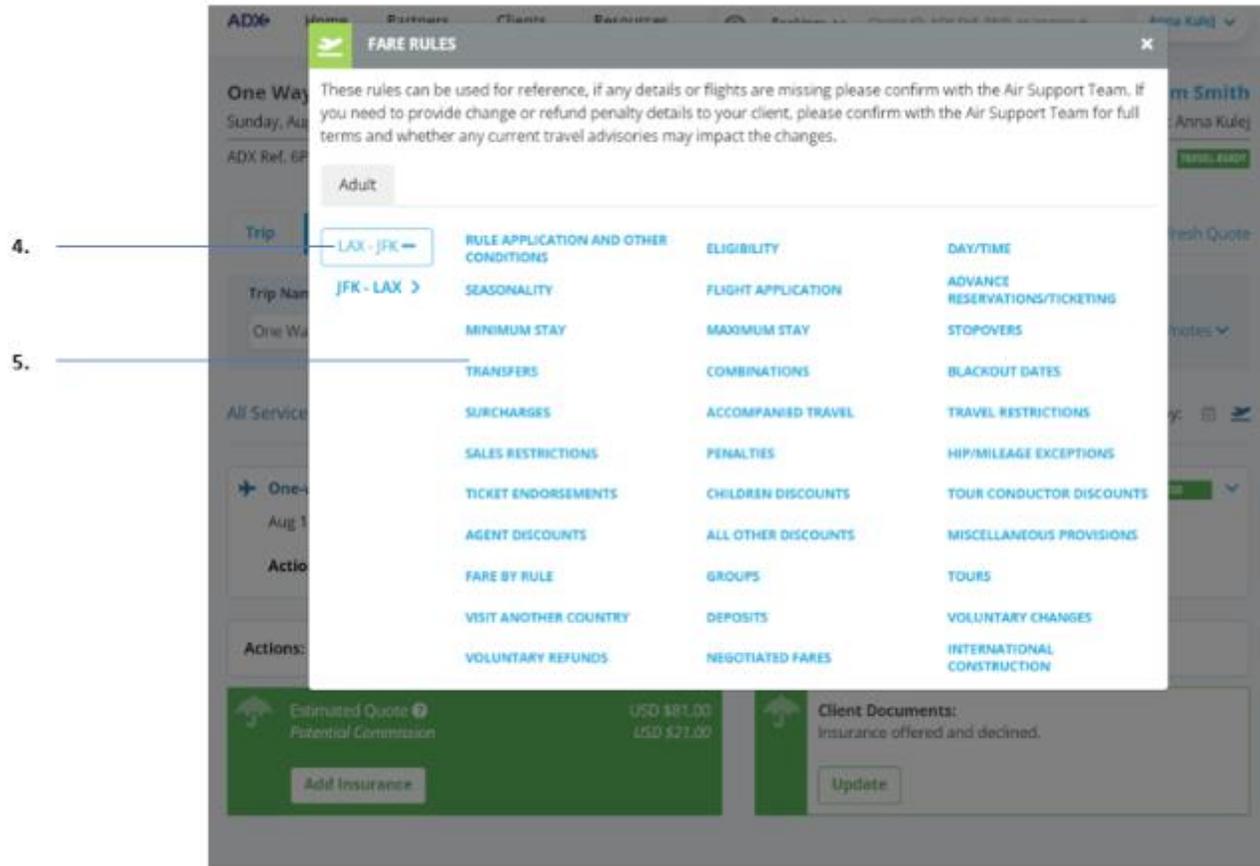
Callout 2 points to the 'Trip' section, which contains buttons for 'Client & Travelers', 'Payment', 'Service Fees', and 'Manage'. Below these buttons is a 'Refresh Quote' button.

Callout 3 points to the 'Actions' section for a service, which includes 'Change Flights', 'Cancel Flights', 'Ask Air Support', 'Open PNR View', 'Seat Plan', and 'Fare Rules'.

The interface also shows a 'Trip Name' field with 'One Way Flight: Los Angeles to New York' and 'Dates' of '08/14/2022'. Below this is a 'View by' dropdown and a 'View by' icon. A 'View by' dropdown is also present next to the service name 'One-way Los Angeles to New York'.

At the bottom, there are buttons for 'Add ADX Service', 'Add non-ADX Service', and 'Send Itinerary'. A green box displays 'Estimated Quote' and 'Potential Commission' with values 'USD \$81.00' and 'USD \$21.00' respectively, and an 'Add Insurance' button. A 'Client Documents' section shows 'Insurance offered and declined' and an 'Update' button.

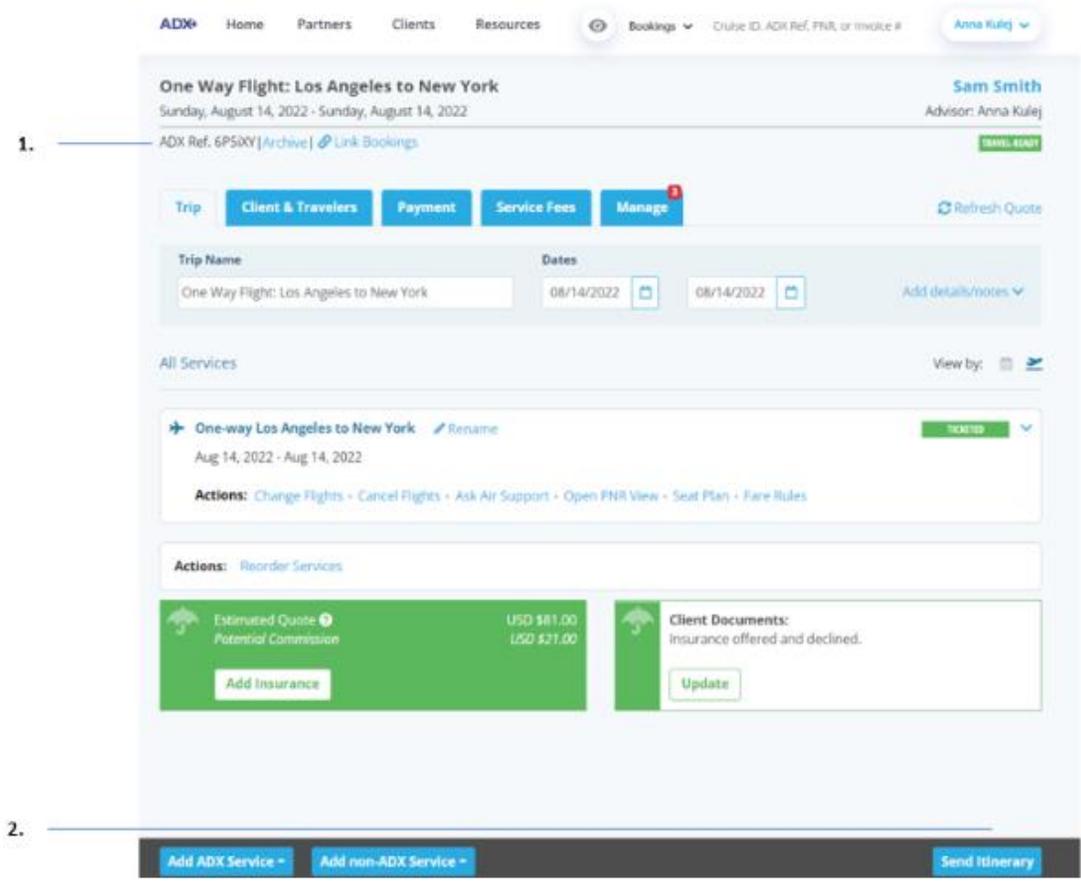
	Steps		Notes
1.	Open ADX reference		<ul style="list-style-type: none"> • <i>Quoted, booked, ticketed status</i>
2.	Click TRIP tab		<ul style="list-style-type: none"> • <i>Defaulted tab</i>
3.	Click Fare Rules to open fare rules		<ul style="list-style-type: none"> • <i>In Action section of air service</i>



	Steps	Notes
4.	Click the segment	•
5.	Click the category	• <i>Fare rules for that specific category will open</i>

1.1.3. On the Client Itinerary

Once an air option is added as a quote/booked/ticketed item on an ADX reference, the client itinerary will contain a link to the fare rules for the client to access.



☰	Steps	✍️	Notes
1.	Open the ADX reference	•	
2.	Click SEND ITINERARY	•	<i>Located at the bottom of the page</i>

3. Sunday,
August 14,
2022

 **One-way Los Angeles to New York**

Airline Confirmation Number
AMERICAN AIRLINES - FWOHHO

Traveler:	Ticket Number:
Mr. Sam Smith	0017687923239
Mrs. Sarah Smith	0017687923240

// AMERICAN AIRLINES Flight 2 **Reference: FWOGGL**

LAX Los Angeles 06:00 AM Aug 14	JFK New York 02:40 PM Aug 14 Terminal B	Duration 5h 40m	
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Cabin: Economy, Class: Q	Passenger Name	Seat
Aircraft: Airbus A321 (sharklets)	Sam Smith	18E
Brand: MAIN CABIN	Sarah Smith	19F
Baggage allowance: 0 for all travelers combined.		

4. [See Full Fare Rules & Restrictions \(http://te-clients.uat.ze.tld/air-fare-rules/5166687\)](http://te-clients.uat.ze.tld/air-fare-rules/5166687)

	Steps	 Notes
3.	Scroll to air section of the itinerary	•
4.	Click SEE FULL FARE RULES AND RESTICTIONS	•