MEDICAL EXPENSE CLAIM FORM

Instructions & Required Documentation

Please complete and sign the attached claim form. Additionally, the outlined items below are required in order to process your medical/dental claim. Incomplete forms or documentation may result in delay of claim processing.

THREE EASY WAYS TO SUBMIT YOUR CLAIM

You can submit your claim in one of these three easy ways:

Email to: travelex.claims@bhspecialty.com

Mail to: Berkshire Hathaway Specialty Insurance
P.O. Box 2986, Clinton, IA 52733-2986

QUESTIONS?

Feel free to contact us.

Call: 855-205-6054

Email: travelex.claims@bhspecialty.com

Fax: 715-303-6328

Claims administrated by Berkshire Hathaway Specialty Insurance for Travelex Insurance Services, Inc. Insurance is underwritten by Berkshire Hathaway Specialty Insurance Company for all policies, except those delivered as a surplus line coverage. For policies delivered as a surplus line coverage, insurance is underwritten by Berkshire Hathaway Specialty Insurance Company.

REQUIRED DOCUMENTATION

Photographs and other facsimiles are acceptable unless specified.

Completed Claim Form & Patient Consent Form – (attached) **Must be scanned, faxed, or mailed**

Itinerary/Invoice – Provide a copy of the affected claimant's itinerary that includes proof of payment for the covered trip.

Medical Bills for Claimed Expenses – Provide itemized documentation/bills from the healthcare provider to support loss.

Receipts – Provide receipts for any claimed expenses you incurred.

Proof of Loss

Physician's Statement – Provide a signed statement from the treating, admitting, or discharging physician.

Medical Reports – Provide copies of any medical reports that support your claim.

MEDICAL EXPENSE CLAIM FORM

Berkshire Hathaway Specialty Insurance
P.O. Box 2986
Clinton, IA 52733-2986
Phone: 855.205.6054
Fax: 715.303.6328

GENERAL INFORMATION

Claimant's Name | Confirmation/Policy Number | Date of Birth

(last, first) | *(mm/dd/yy)*

Full Address

Home Phone | Business Phone | Email Address

Name of Booking Company (e.g. resort, cruise line, tour operator)

Date Initial Deposit Paid for Trip | Date of Final Payment for Trip | Departure Date | Scheduled Return Date

(mm/dd/yy) | *(mm/dd/yy)* | *(mm/dd/yy)* | *(mm/dd/yy)*

Actual Return Date | Departure City | Destination City and Country

(mm/dd/yy)

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EXPLANATION OF LOSS

Describe fully the circumstances of the sickness or injury:

Date of Onset of Sickness or Injury *(mm/dd/yy)*

Location *(city, country)*

Date of First Consultation *(mm/dd/yy)*

Name of Physician

Were you hospitalized? ☐ YES ☐ NO

If YES, name of hospital or clinic

Admission Date *(mm/dd/yy)*

Discharge Date *(mm/dd/yy)*

Did you contact the assistance provider? ☐ YES ☐ NO

If YES, date of contact: *(mm/dd/yy)*

Have you ever had the same or similar condition? ☐ YES ☐ NO

If YES, when did the condition occur? *(mm/dd/yy)*

Were you prescribed medication? ☐ YES ☐ NO

Were the prescriptions/dosages changed prior to trip departure? ☐ YES ☐ NO

If YES, please indicate the date *(mm/dd/yy)*

Family Physician's Name

Family Physician's Phone

Family Physician's Full Address

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MEDICAL EXPENSES

Name of Medical Service Provider/Doctor	Date of Service *(mm/dd/yy)*	Amount on Invoice *(USD)*	Did you pay this invoice?	Name of Other Health Insurance Company/Plan Invoice Submitted to	Amount Paid by Other Insurance Company/Plan	Amount Claimed *(USD)*
					Total Amount in USD	

If you have more expenses, please provide a breakdown on an additional sheet using above format.

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OTHER COVERAGE

Do you have any other health insurance coverage/plans? (e.g., Medicare, Blue Cross, workplace/group insurance, credit cards, etc.) ☐ YES ☐ NO

If YES, complete the following:

1. Name of Insurance Company | Policy Number | Phone

Address of Insurance Company

2. Name of Insurance Company | Policy Number | Phone

Address of Insurance Company

Was your medical emergency caused by accident? ☐ YES ☐ NO

If YES, do you believe a third party was responsible? ☐ YES ☐ NO

Third Party Name | Third Party Phone

Third Party Full Address

If claim has been submitted to another insurance company, please provide an explanation of benefits once claim has been settled, as well as the 'Patient Responsibility' invoices showing the outstanding balance.

IMPORTANT – Please enclose original receipts for all medical expenses.

I DECLARE THAT THE ABOVE INFORMATION IS TRUE, COMPLETE AND CORRECT.

I authorize any other insurance plan, under which I have coverage, to disclose information as may be necessary or to make payment in respect of my claim to Berkshire Hathaway Specialty Insurance directly. I also authorize Berkshire Hathaway Specialty Insurance to disclose to any other Plan, underwhich I have coverage, any and all information as may be necessary with respect to my claim.

Signature of Insured Claimant **Date** *(mm/dd/yy)*

☐ Claimant understands clicking the agreement box and typing the claimant's name constitutes an electronic signature. Electronic signatures are legal and enforceable in the same fashion as a traditional signature.

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PATIENT CONSENT FORM

Patient's Full Name At Time of Treatment | Date of Birth

Full Address

Purpose of release: ***ADJUDICATION OF TRAVEL INSURANCE CLAIM*** Effective Date of Insurance Coverage:

List all doctors consulted for this condition and hospitals where confined:

Name	Address	Phone	Fax	Dates *(mm/dd/yy - mm/dd/yy)*

You are authorized to give Berkshire Hathaway Specialty Insurance and its affiliates, reinsurers, agents, consumer reporting agency,or independent claims administrator acting on behalf of Berkshire Hathaway Specialty Insurance, any information concerning insurance coverage, medical care, advice, treatment or supplies, or any other information that may have bearing on the request for benefits submitted in conjunction with the travel-insurance policy.

Information to be released:
All medical records of the Patient for up to 180 days before the Effective Date of Insurance Coverage as shown above through the date of this consent as shown below as applicable based on the patients age as outlined the policy. "Medical records" includes, without limitation, diagnosis list, medication list, physician dictation, office notes, physical therapy records, occupational therapy records, pathology reports, cytology reports and the results of all laboratory tests.

Send to:
Berkshire Hathaway Specialty Insurance
P.O. Box 2986
Clinton, IA 52733-2986
Phone: 855.205.6054 Fax: 715.303.6328

By signing below, I understand that:

1. The information in my health record may include information relating to a sexually transmitted disease, acquired immunodeficiency syndrome (AIDS), or human immunodeficiency virus (HIV). It may also include information about behavioral or mental health services, and treatment for alcohol and drug abuse.
2. I have the right to revoke this consent at any time by providing my written revocation to the facility where my records are kept.
3. A revocation will not apply to information that has already been released in response to this consent.
4. A revocation will not apply to my insurance company when the law provides my insurer with the right to contest a claim under my policy.
5. Unless otherwise revoked, this consent will expire in six months.
6. Consenting to the disclosure of this health information is voluntary. I can refuse to sign this consent.
7. Any disclosure of information carries with it the potential for any unauthorized re-disclosure and the information may not be protected by federal confidentiality rules.

I authorize Berkshire Hathaway Specialty Insurance to disclose my health or claim information to any relevant source (e.g., airline, tour operator,travel suppliers, etc.) for the purpose of obtaining recoveries or outstanding refunds after my insurance claim has been settled. I hereby assign to Berkshire Hathaway Specialty Insurance any benefits or recoveries obtained from these sources for losses covered under this policy. I direct these sources to forward reimbursement to Berkshire Hathaway Specialty Insurance with regard to these losses.

Signature of Patient or Authorized Person **Date** *(mm/dd/yy)*

Relationship and Reason Patient is Unable to Sign

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CLAIM-FORM FRAUD REQUIREMENTS

Mandatory – Please read and sign below.

All States Other Than Those Listed:
Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Alaska
A person who knowingly and with intent to injure, defraud, or deceive an insurance company files a claim containing false, incomplete or misleading information may be prosecuted under state law.

California
For your protection, California law requires the following to appear on this form: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Colorado
It is unlawful to knowingly provide, false, incomplete or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Affairs.

Delaware
Any person who knowingly, and with intent to injure, defraud, or deceive any insurer, files a claim containing any false, incomplete or misleading information is guilty of a felony.

District of Columbia
It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

Florida
Any person who knowingly, and with intent to injure, defraud or deceive any insurer, files a statement of claim or application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

Idaho
Any person who knowingly, and with intent to defraud or deceive any insurer, files a statement or claim containing any false, incomplete or misleading information is guilty of a felony.

Indiana
A person who knowingly and with intent to defraud an insurer files a statement of claim containing any false, incomplete or misleading information commits a felony.

Kentucky
Any person who knowingly and with intent to defraud any insurance company or other person files a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

Louisiana
Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Maine
It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

Maryland
Any person who, with intent to defraud or knowingly facilitate a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement may be guilty of insurance fraud.

Minnesota
A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

New Hampshire
Any person who, with a purpose to injure, defraud or deceive any insurance company, files a statement of claim containing any false, incomplete or misleading information is subject to prosecution and punishment for insurance fraud, as provided in RSA 638:20.

New Jersey
Any person who knowingly files a statement of claim containing any false or misleading information is subject to criminal and civil procedures.

New Mexico
Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

New York
Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Ohio
Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Oklahoma
Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

Pennsylvania
Any person who knowingly and with intent to defraud any insurance company or other person fixes an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Tennessee
It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

Washington
It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

I CERTIFY that I have read the fraud statement that applies to my state of residence. If my state of residence is not listed, I certify that I have read the "All States Other Than Those Listed"

Signature **Date** *(mm/dd/yy)*

☐ Claimant understands clicking the agreement box and typing the claimant's name constitutes an electronic signature. Electronic signatures are legal and enforceable in the same fashion as a traditional signature.