

PARTIAL EXCHANGE TRANSACTION

Before entering the price quote reissue mask, make sure you have determined the value of each segment, both used and unused. The value should include the fare basis codes, base fare amounts, applicable Q surcharge amounts and applicable stopover and connection indicators for each segment. Also, make sure you have assigned your ticket, invoice and hard copy printers.

For additional information and formats see the *Format Finder* help system.

FORMAT	RESPONSE					
WFR(13-digit ticket number)	WF WFR EXCH DATABASE TKT - ELECTRONIC SCREEN 10 N1.1 SANTOS/LUIS TKT 0017448161345					
WFR0067310873285						
The original ticket information is automatically retrieved from the ticket database, including the base fare and taxes. Specify the transaction type, F, for Flown, and X, for Exchange. Select Next to continue to the Itinerary Calculation screen. Note: If the original ticket was electronic, any	FLT BK DATE BRDOFF FB/TKT DES STAT CODE 1 AA 5660 V 07SEP PHLSTL VE7D1N USED F 2 O AA 5708 V 10SEP STLPHL VE7D1N OK <x> BASE USD 240.00 C C 2 14.00 XT TTL USD 278.20 VALIDATING CXR AA</x>					
used segments are automatically populated with an F to indicate flown or used.	NEXT <x> MULTIDOCS < > QUIT < ></x>					
The Itinerary Calculation screen displays with some original ticket information and the flown segments' city pair, carrier class of service and departure date populated. The new itinerary segments are also displayed.	WF WFRI ITINERARY CALCULATION - NEW TICKET SCREEN 20 PSGR TYPE <adt> SOLD/TKTD <bosbos> PURCH DATE 08FEB04 BASE CURR USD REISSUE PLCE <bos> CXR AA BAG FB/TKT DES AMOUNT ALLOW 1 PHLSTL AA N <ve7din> <120.00 > F</ve7din></bos></bosbos></adt>					
System price: To have the system price the entire itinerary, leave all itinerary fields blank and place a P in THE PRICE-P/MANUAL-M field. Enter to continue to the Comparison Summary screen.	07SEP Q <					
Manual price:	ADDL FARE CONSTRUCTION < > PRICE-P/MANUAL-M <m> QUIT < ></m>					
To manually price the entire itinerary, enter the fare basis code, base fare amount, any Q surcharge amount and applicable stopover (O) and connection (X) indicators for each segment. Place an \mathbf{M} in the PRICE- P/MANUAL-M field. Enter to continue to the Comparison Summary screen.	Note: If the fare is a through fare , you must place the connection indicator (X) on the continuing segment or the system requires you to place a base fare amount on each segment. If there is a fare break point , you must place the stopover indicator (O) on the continuing segment so the system allows you to place a base fare amount on each segment. For more complicated partial exchanges that require you to manually enter fare calculation indicator codes such as mileage surphares or differentials, place an X in					

Note: Whether the system prices the itinerary or you manually enter the fare data, **the fare is not guaranteed.** The ticket prints with the code indicating it was agent priced.

M field.

the ADDL FARE CONSTRUCTION field in addition to an M in the PRICE-P/MANUAL-

FORMAT	RESPONSE							
The Fare Calculation from Point of Origin screen displays with the fare calculation line	WF WFRC FARE CALC FROM PT OF ORIGIN SCREEN 24							
completed. The total base fare, total tax and	FARE CALC <phl aa="" chi53.02nra14dnr="" phl73.49la14qd="" stl120.00ve7d1n=""></phl>							
bottom of the screen. You are able to modify	<pre><nnr 246.51="" end="" xt7.50ay13.50xfphl4.5stl4.5ord4.5="" zpphlstlord=""> <a 0.49us="" 10.10xt="" 106.51="" c=""></nnr></pre>							
the total tax amount if you feel this is incorrect.	< > > <							
You may also place an X in the RETURN TO AGENT PRICING field if you need to modify	< > < >							
the base fare and Q surcharge amounts you	< > > <							
entered previously.	< >							
Verify that the amounts are correct and select	BASE USD 246.51 TTL TAX < 48.79> TTL USD 295.30							
NEXT to continue.	NEXT <x> RETURN TO AGENT PRICING < > OUIT < ></x>							

Important: Do not modify amounts shown in the fare calculation line. Although you may modify the fare calculation data, amount modifications in this field are not updated in the new ticket base fare or tax amounts and are **not** used to calculate the difference between the original ticket and the new ticket. Place an X in the RETURN TO AGENT PRICING field if you need to modify the amounts.

The Comparison Summary screen displays. The system computes the applicable taxes for both the used and unused coupons and calculates the amount due. Indicate any applicable change fee on this screen. Select NEXT to continue. Note : To view more details of the tax comparison amounts, choose the TAX	WF WFRR COMPARISON SUMMARY REISSUE PLACE BOS			SCREEN 30		
	BASE TTL TAXES	EXCHANGE USD 240.00 38.20	NEW AMT USD 246.51 48.79			REISSUE CUR USD 6.51 10.59
	TOTAL	278.20	295.30 CHG	FEE AMOUNT	<	17.10 100.00>
	TAX COMPAR: NEXT <x></x>	ISON < >	RETURN TO	TOT AGENT PRICI	AL NG < >	117.10 QUIT < >
The Ticketing Instructions screen displays. Enter final ticketing information, such as form of payment for additional collection, endorsements or any other special instructions. Place an X in the TKT field to issue the new ticket immediately, or place an X in the RETAIN field to retain the exchange data and issue the new ticket later.	WF WFRTK TOTAL- USD NEW TKT FUI ADD COLL CC TOURCODE < BAG ALLOWAN ADDTL TKTG : AGENT ENDORS < CASH < > (CC NBR <vi MANUAL APPI</vi 	TICKETING I 117.10 LL COMM AMT < DMM <0 NCE ALL SEGS INSTRUCTIONS SEMENTS OVE CK < > CC <x 4444333322221 ROVAL <12345</x 	CNSTRUCTIONS ADD COLLECT (0 > > < > OR B CRRIDE EO C (111 > CC > SUPPR	ELECTRONI COMM PENA Y SEGMENT < < > VALIDATIN EXP <0408> ESS CC DATA	C X LTY <0 > G CXR ON INV	SCREEN 40 PAPER > > AA POICE < >
	TKT <x> RI</x>	ETAIN < > PRE	ZV < >			QUIT < >

Note: An accounting line is added to the PNR to show the exchange value. The amounts, as shown in the accounting line, are also sent to your accounting system when you invoice the transaction. The amounts, including any tax breakdown, are also sent to IAR (IAR) for agencies reporting to ARC. The system also automatically transmits the appropriate data to BSP for agencies reporting to the various BSPs.