

TEN Presents: Getting from A to B

An overview of the Travel Edge Network's
Preferred Partner program for Car Rental &
Transfer Services.

Wednesday, May 29th, 2024
3:30 PM EDT / 12:30 PM PDT



TRAVEL EDGE
NETWORK

Agenda

1. Car Rentals
2. Transfer Providers
3. International Drivers License Reminder
4. Questions



Hertz North America



Hertz Contract Details

- We currently have a direct agreement with Hertz North America (Canada and US) through 2024 which includes dynamic commissionable rate types.
- When booking under the Preferred Vendor Agreement use a unique CDP code to receive 10% commission plus discounts. Payment is handled directly with the clients' credit card either at the time of purchase, or at the time of pick-up.

Support Contact

Rachel Schut - North America Account Manager, based in Toronto

rschut@hertz.com / 647-504-8309



Hertz Preferred Partner Rates - Booking

Visit the [Hertz Travel Agent portal](#), and log in using your individual branch location IATA. Once you Log In, you will be redirected to a Reservation Booking page; you will see 'Welcome, Travel Agent' and the option to Logout in the top right corner.

****Very Important****

Prior to searching, make sure to select *Add a Discount Code* and follow the prompts to enter the appropriate CDP number (coded to TripArc) **Hertz CDP# 2221713** , Thrifty CDP# 3072346. Dollar CDP# 3072345



Hertz Rental Car. Let's Go!

Same Drop-off Location



Add a Discount Code



Country of Residence

Canada



Pick-up Location

Pick-up Date

Pick-up Time

04:00 PM



Drop-off Date

Drop-off Time

04:00 PM



Hertz Gold Plus Rewards
Number:

Last Name On File:

Hertz Preferred Partner Rates: Payment Options

When You Select the Car, You can Select **Pay Now or Pay Later**

Pay Now - receive discounted rate at the time of booking. The client's credit card for the booking **must** also be presented at the counter at the time of pickup – no exceptions.

Pay Later – by selecting *pay later* there is no discount. However, the benefit is if the client has a credit card in their name at the counter upon checkout, they'll be good to go.

The client must a present personal credit card and drivers' license matching the name on the reservation at the time of pickup. If *pay now* is selected, the card must be the same card at the time of pickup.

Mandatory taxes and surcharges and insurance (if selected) must be settled at the counter directly by the customer.



Compact

(Y) Toyota C-HR or similar ⓘ

👤 5

🧳 3

🏠 A

🚗 4.0 l/100km

432.49 USD
(432.49 USD Approx Tot)

Save \$ Pay Now

464.06 EUR
(464.06 EUR Approx Tot)
(or 458.35 USD)

Pay Later

Hertz Preferred Partner Rates: Benefits of Using CDP

- Minimum 10% Commission versus 5%!!
- Discounts for Travel Edge Clients and Advisors

The Hertz logo is displayed in a bold, black, sans-serif font. The word "Hertz" is underlined with a thick yellow horizontal bar.

Commission Hertz:

- 10% commission on PVA CDP transactions
- 10% commission on Affordable Europe transactions
- 5% commission on HBR transactions

Commission Thrifty & Dollar:

- 10% commission on leisure PVA CDP transactions

Hertz, Thrifty & Dollar Customer Discounts:

- ✓ Up to 10% in Canada and USA
- ✓ Up to 15% Internationally
- ✓ Free Hertz Gold Rewards & Thrifty Blue Chip Membership

Hertz, Thrifty & Dollar Agent Discounts:

- ✓ Up to 20% in Canada and USA
- ✓ Up to 30% Internationally (Hertz)
- ✓ Free Hertz Gold Rewards & Thrifty Blue Chip Membership

Enterprise / National



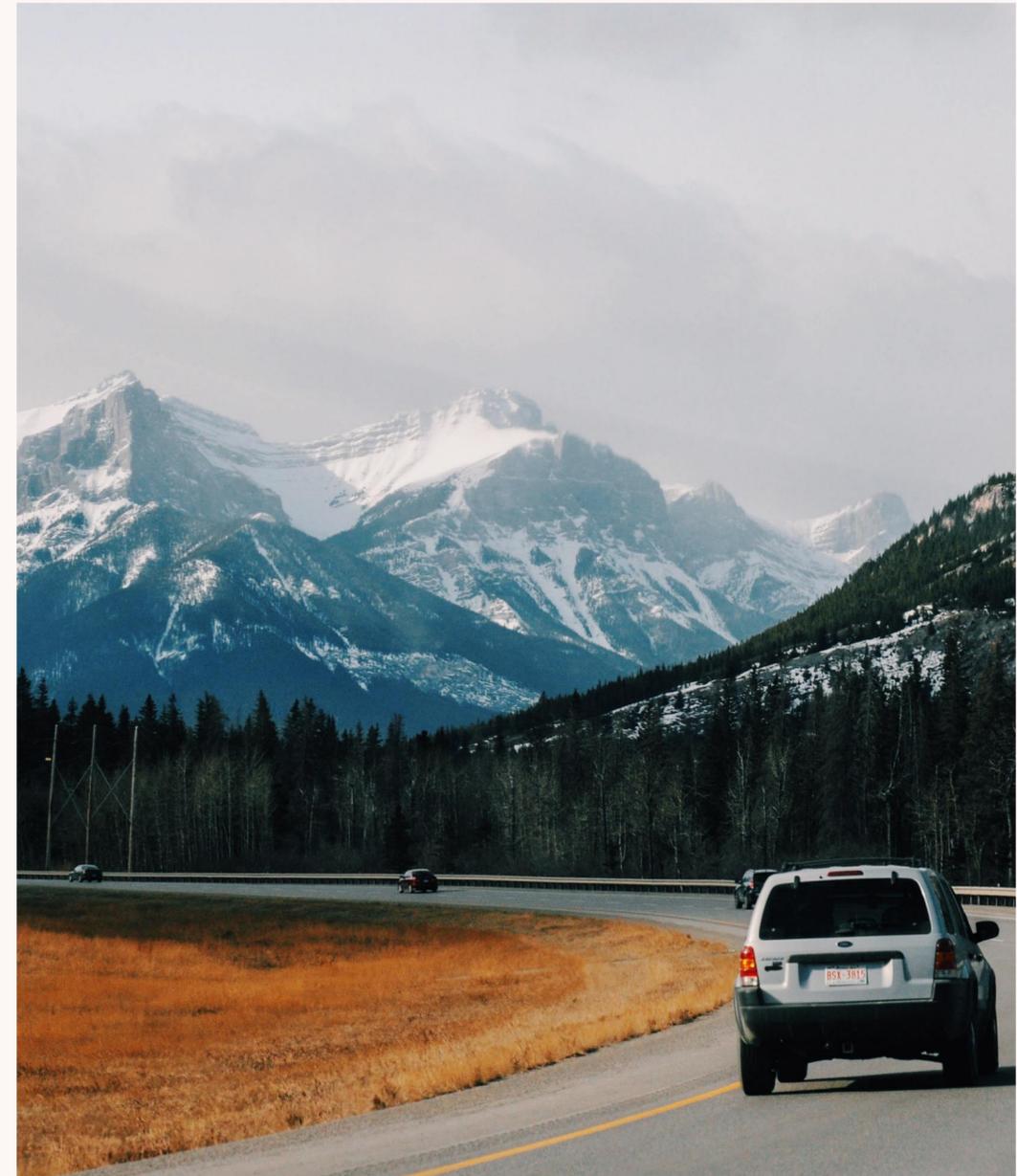
Enterprise / National Contract Details

- We currently have a preferred agreement with Enterprise/National for commissionable rates and client benefits through 2024.
- Use Travel Edge's unique CD number to receive 5% commission (Alamo, Enterprise) OR 10% commission (National) + discounts for clients.

Support Contact

Daryl Stockman - Manager, Travel Agency Sales Canada

416-407-2160 cell / Daryl.J.Stockman@ehi.ca



Enterprise / National Preferred Partner Benefits

REFERENCE GUIDE: TRAVEL EDGE USA & CA

Enterprise/National GoBiz™ Account Number: XZBZ144

Emerald Club Link: <https://www.nationalcar.com/offer/XZBZ144>

Alamo Preferred Partner Leisure Account Number: WVT

Account Number	Alamo - WVT	Enterprise – XZBZ144	National – XZBZ144
Rate Discounts	Best available rate in US	5% Discount in US	Fixed ceiling or guaranteed 10% off the best rate in US
Eligible Commissions	5% Commission	5% Commission	10% Commission



Enterprise / National Booking Method

BOOKING PORTAL

To quickly and easily search availability and make a booking, use the online advisor booking portal:

[Enterprise Booking Portal](#)

[National Booking Portal](#)

Enter your unique branch IATA (no dash) to gain access.



Welcome Travel Professionals

Enterprise's Travel Advisor Partnership Program is dedicated to helping your business grow.

A Better Way to Book

Our program is designed to provide you with unique features to make reserving a vehicle for your clients easier.

For assistance contact our **Travel Advisor Help Desk**: 1-800-424-1282
or travelagent@erac.com

Current User Login

IATA, ARC, CLIA or TRUE Number*

Login

IATA Not Registered?

[Sign Up](#)



Booking Method

CORPORATE DISCOUNT NUMBER + EMERALD CLUB NUMBER

It's important to remember to add the **Travel Edge CD# XZBZ144** (USA). Enter this number to receive a discounted capped rate as well as Cash in Club Rewards.

Standard commission with Alamo and Enterprise is 5%, and 10% with National.

Make sure to input your client's **Emerald Club Rewards** program number. If your client doesn't have a rewards number, you may enroll them at the time of booking:

2 Pick-up* → Return*

Renter Age*

Corporate Account Number or Promotion Code ⓘ

Vehicle Class ⓘ

Member Program Member Number Member's Last Name

Enterprise / National Booking & Payment

- Once you've confirmed dates, vehicle selection and any add-ons, you'll be prompted to confirm the guest's information as well as enter in your own email address. Your email address and IATA are what tie you to your commission payment.
- The guest's name **must match both the name on their drivers license and credit card** when they go to pick-up the car at the counter.
- A copy of the confirmation will be sent to both the guest and the booking advisor.
- Payment may only be settled directly by the client at the counter.



* Required to complete your reservation

Renter Details

First Name*

Last Name*

Phone Number*

Email Address

Travel Advisor Details

Provide the information of the admin who should get an email confirmation. This should be different than the person you are booking on behalf of (the driver).

Travel Agency

TRAVEL EDGE (USA) INC

IATA, ARC, CLIA or TRUE Number

11858630

Your Email Address*

Enterprise / National Cancellations and Modifications

CANCELLATIONS

Cancellations can be made without charge up to 24 hours prior to scheduled pick up.

MODIFICATIONS

The same rule as cancellations applies to modifications, and modifications can be made directly through the Avis/Budget widget online.



Transfer Providers

The background image is a blurred, blue-tinted photograph of a road in a tunnel. The road has white lane markings and recedes into the distance. In the foreground on the right, the side mirror of a car is visible, reflecting the tunnel's interior. The overall atmosphere is futuristic and dynamic.

Preferred Transfer Providers

Preferred Vendor	Rate Ranking	Strengths	Commission
Daytrip	Least Expensive	<ul style="list-style-type: none"> • Book activities en route • Unique destination coverage (e.g. Caribbean) <ul style="list-style-type: none"> • Non-luxury 	10%
Blacklane	--	<ul style="list-style-type: none"> • Easy Booking • Low Rates • Global Coverage 	10%
Sunny's Worldwide Transport	--	<ul style="list-style-type: none"> • Top Service • Direct Fleet USA • Competitive Rates 	12%
Carey	Most Expensive	<ul style="list-style-type: none"> • Range of Vehicle Types • Consistent Service 	12%

Daytrip



Daytrip Services

daytrip

- Daytrip is a 3rd party transfer platform which relies on locally contracted driver/ guides in worldwide locations
- 9,000+ cities across 120+ countries offered, including unique locations (Caribbean, SE Asia, Africa) for fully customizable transfers
- Luxury-class vehicles reliable in developed destinations: Book transfers only, or transfers with guided activity stops en route
- Activities are a great, cost-effective, way to offer additional value and experience between pick-up and drop-off



Daytrip Contract Details

We currently have a preferred agreement with Daytrip for commissionable rates and client benefits through 2024.

Receive 10% commission on Daytrip on both global transfers and activities offered through their platform.

Support Contact

Jan Toloch | Partnership Manager

Tel: +42 073 054 4502

Book a call

Jantoloch@mydaytrip.com

24/7 Support Contact

With regards to bookings and on-site requirements contact the
24/7 Corporate Care line:

Tel. USA +1 628 201 9501 | UK +44 20 3318 1119

Daytrip@mydaytrip.com

daytrip



Daytrip Registration & Highlights

To register with Daytrip, go to www.daytrip.com/partners/traveledge to enroll. After enrolling it will take approximately 48hrs. For your registration to be approved. If you have any questions, please contact our account manager Jan Toloch Jantoloch@mydaytrip.com. Please reference Travel Edge.

Highlights:

- **Flexible Cancellations** Change or cancel anytime
- Smartly dressed English-speaking drivers
- Free 60 min. wait time (from flight arrival)
- Meet & greet pick-up
- Trip tracking in app

daytrip



Blacklane



Blacklane's Contract Details

We currently have a preferred agreement Blacklane GMBH for commissionable rates and client benefits through 2024.

Receive 10% commission on Blacklane's fleet of global transfer providers.

Support Contact

Amber Grafton | Senior Key
Account Manager

Tel: +1 765 702 0147

Book a call

amber.grafton@blacklane.com

BLACKLANE

24/7 Support Contact

With regards to bookings and on-site requirements contact the
24/7 Corporate Care line:

Tel. USA +1 206 629 6013 | UK +44 203 514 7400

corporate@blacklane.com





Blacklane's Booking Method

BOOKING PORTAL

- .Follow the link of your agency IATA.
- .Fill in your personal information.
- .You'll receive an activation email and can then sign in to the **Blacklane for Business** Portal.

Link for the Blacklane Booking Site: [BOOK HERE](#)

To register yourself for a Blacklane log-in, please click the link for your IATA number below:

[11858630](#) Atlanta, GA

[33808493](#) New York

[67682543](#) Toronto

[05875004](#) Rolling Hills Estates, CA

[05769260](#) Orange County, CA

[05711355](#) La Jolla, CA

[05899843](#) Northern California, CA

[58900203](#) Bermuda

[05852545](#) Palm Desert, CA

BLACKLANE

Travel Edge / IATA 11858630

Create your Business login

Title

First name

Last name

Mobile

Email

Password

Please enter at least 6 characters.

I have read and agree to the [Privacy Policy](#) and the [Cookie Policy](#).

Our [Terms & Conditions](#) apply.

Blacklane Booking & Payment

- The booking screen is very simple and straightforward. Click 'Book a Ride' and make sure you tick-off *Book for someone else*.
- Then enter your client's details and follow the prompts to select dates, times, locations and client's credit card details.
- At the end of the screen, once you hit *Next*, you'll be brought to a final screen to review and confirm the reservation.

BLACKLANE

Book a ride

Business travel

Guest

Book for employee

Book for someone else

Title

Mr. ▼

First name

Last name

Email address

Ensure guests stay updated on important ride notifications, including chauffeur contact details and chauffeur arrival.

Phone number

 ▼ +1

Enter the number of a working mobile phone guests will have with them when traveling.

Ride type

One way ▼

Blacklane Cancellations and Modifications

Once a booking has been made, it's very simple to select the *Rides* tab at the top of your home screen. This allows you to see all upcoming bookings.

Click into an individual booking to modify details (e.g., enter flight information, modify pickup times or enter client's revised contact details) or cancel if need be.

To cancel, look for the CANCEL button on the righthand side of the screen. Cancellations are permitted up until 24 hours prior to service at no cost.

Booked by Travel Edge
retail@traveledge.com
+18338303343

[Cancel ride](#)

BLACKLANE



Blacklane Communication

- **Advisor:** receives instant email confirmation at time of booking, chauffeur details 60-90 minutes prior to arranged pick up time, "chauffeur arrived" information on arrival and invoice after the ride took place, via Email. Same goes for any amendments or cancellation notifications.
- **Guest/Passenger:** will only receive the chauffeur details via text/SMS and Email 60-90 minutes prior to arranged pick up time at day of travel, and the "chauffeur arrived" notification once the chauffeur arrived at the pick-up location.
- In case of last-minute questions or disruptions, Blacklane will always try to contact guest via phone first and if not successful, try to reach the advisor via phone.

BLACKLANE





Sunny's Worldwide Transport



Sunny's Contract Details

Sunny's Worldwide Transfer is a privately-owned, personalized, high-service transfer provider which both owns and contracts professionally trained level drivers worldwide.

Receive 12% commission on directly owned or managed private car transfers throughout the world.

Support Contact

Bob Donson

Director of Sales & Customer Relations

Bob@sunnysworldwide.com

Direct: (703) 929-2242 / Reservations: 1-800-949-0949





Sunny's Booking Method



ACCOUNT ACTIVATION

To set up an account, you must directly email Account Manager Bob Donson. Please share your Travel Edge IATA number, **our Travel Edge Agency Reference Number (#61227)** and preferred email address. Bob and his team will respond with portal log-in credentials, including personalized password, within 24 hrs.

GENERAL BOOKING INSTRUCTIONS: TripArc/TravelEdge #61227

Online Access: Booking online is quick and easy. Please go to www.sunnylimo.com and select “account login”. Your username is your email address, personal passwords will be assigned once you’ve activated your account.

Once the ride has been booked, you will immediately receive an automatically generated reservation confirmation detailing your itinerary. Please take a moment to review the information to ensure its accuracy. Should you need to modify or cancel a reservation, please call the 800-949-0949 (option 1) and provide your confirmation number (located on the right side of reservation confirmation sheet). This can also be done online or via email by responding to the confirmation (reservations@sunnysworldwide.com).



Sunny's Service Standards - Fleet

Sunny's is one of the largest executive transportation providers globally, serving numerous Fortune 500 corporations, including the nation's top law firms, media and consulting groups. They have been in business for over twenty years, and their satisfied client base is constantly expanding, due to reasonable rates and reliable service. They are always on time, and if their driver is even one minute late, the entire ride is free!

SEDAN
Lincoln Continental

FEATURES
Equipped with all the expected electronic conveniences with individual rear controls and amenities wrapped in a timeless package of style and ultimate luxury. Active noise cancelling technology ensures a quiet ride.

SEATING:
COMFORTABLE: 2
MAXIMUM: 4




www.sunnymto.com 1-800-949-0949

ALWAYS ON TIME OR IT'S FREE

SEDAN
Mercedes S-580

FEATURES
Enjoy the unparalleled luxurious finishes, amenities, and safety that only a Mercedes can provide. Featuring the most legroom of any sedan, this vehicle also comes equipped with rear climate and volume controls and USB charging ports.

SEATING:
COMFORTABLE: 2
MAXIMUM: 4




www.sunnymto.com 1-800-949-0949

ALWAYS ON TIME OR IT'S FREE

SUV
Chevrolet Suburban

FEATURES
Great for all weather and medium sized groups who may be carrying a variety of large equipment or boxes. Ample leg room for long and short trips.

SEATING:
COMFORTABLE: 5
MAXIMUM: 7




www.sunnymto.com 1-800-949-0949

ALWAYS ON TIME OR IT'S FREE

SEDAN
Cadillac CT5

FEATURES
Designed with ample legroom and luxurious top quality finishes for the utmost in luxury and comfort, the CT5 features a midsize trunk and USB charging ports with Bluetooth.

SEATING:
COMFORTABLE: 2
MAXIMUM: 4




www.sunnymto.com 1-800-949-0949

ALWAYS ON TIME OR IT'S FREE

SUV
Cadillac Escalade

FEATURES
Great for all weather. Advanced safety features with plenty of power and style, the Cadillac Escalade has all the luxurious features and on-board entertainment needed for a safe, comfortable arrival at your destination.

SEATING:
COMFORTABLE: 5
MAXIMUM: 6




www.sunnymto.com 1-800-949-0949

ALWAYS ON TIME OR IT'S FREE

VAN
Mercedes Sprinter

FEATURES
Perfect for larger groups and where public image is important. Features include leather seating, DVD player, overhead flatscreen monitors and WiFi. A large rear storage space is great for luggage and equipment.

SEATING: 14





www.sunnymto.com 1-800-949-0949

ALWAYS ON TIME OR IT'S FREE

A long-exposure photograph of a car at night. The car is the central focus, with its side mirror and door handle visible. The background is filled with vibrant, blurred light trails in shades of orange, yellow, and purple, suggesting a busy urban environment. The text "Carey Car" is overlaid on the left side of the image in a blue, serif font.

Carey Car



Carey Contract Details

We currently have a preferred agreement with Carey International for commissionable rates and client benefits through 2024.

Receive 12% commission on chauffeured services in more than 1000 cities worldwide.

Support Contact

Tim Gregory

Director of Travel Industry Sales

Email: tim.gregory@carey.com

Tel: 630-740-2371

The CAREY logo, consisting of the word 'CAREY' in a bold, blue, sans-serif font with a registered trademark symbol, set against a white rectangular background.



Carey Service Standards



The following service standard applies to all reservations:

- Blank airport signage with passengers' last name
- Reservation changes up to 2 hours prior to for Sedan at no cost, and 4 hours for vans with no cost
- No show fees are \$75
- Notification of pick-up location and reservation will be made at:
 - Time of booking
 - Confirmation within 24 hours prior
 - Notification of direct contact information for driver 2 hours prior to reservation pick-up time

Carey Service Standards - Fleet



EXECUTIVE SEDAN

3 3 3



LUXURY SEDAN

3 3 3



STRETCH LIMOUSINE

8 3 3



LUXURY MPV (UK)*

8 7 4



SUV

3 8 8
6 4 4



MINI-BUS

29 35 29



LUGGAGE VAN*

9 15 5
15 6 5



EXECUTIVE VAN

9 10 5
15 2 5



LIMO-BUS*

24 16 12



LUXURY VAN

13 5 5
9 10 5



SPRINTER VAN*

10 10 10



MOTOR COACH

55 55 55

Carey Log In

Use the Carey Connect Portal to register for a Travel Arranger profile and log in to create bookings:

https://www1.careyconnect.com/CorpWeb_v2/

CAREY[®]

Registration

* indicates required field

Register

[Back to Login](#)

Carey Quick Quoting

- To provide a quote, go directly to the [Carey website](#) but do not log in, instead click the Quick Quote tool.
- This tool will allow you to provide a quote for transfer services (usually to/from an Airport) without the flight details.
- Add our WA Account # **835915**, which will add any applicable discounts, and perform your search as usual.

CAREY[®]

Get Quick Quotes

Transfer As Directed

Pick-up Date Pick-up Time

Private Aviation

[+ Add Stop](#)

Private Aviation

of Passengers # of Bags

Carey Make a Booking (1)

- Once logged in, use the left Menu bar to click the '+New Reservation' bottom at the top to make a new booking.
- A pop-up will open; click 'Add a New Passenger' and add details for the traveler, along with their mobile number. **Client's direct mobile number is required to make the booking. This ensures the driver can successfully locate the traveler if an issue occurs. Do not add passenger email address.**
- Click 'Continue' to proceed and enter your transfer details.



ADD PASSENGER (S) ✕

Select Passenger (s) + Add New Passenger

Passenger email and mobile number are used to send real-time trip status updates and chauffeur details to your traveler. You may add additional email recipients for this passenger in the Passenger Management section at any time.

Amy Elizabeth Flanigan

Amy Sprole

Bruce Morgan

Catherine and Bruce Morgan

Carey Make a Booking (2)

Proceed to enter transfer details, including:

- ✓ # of Passengers and estimated # of Bags
- ✓ Date
- ✓ Select Transfer or As Directed for transfers where multiple stops/waiting time is required.
- ✓ Pick-up location* and timing
- ✓ Drop-off location*
- ✓ Special instructions i.e. mobility issues



Our Account number should be added automatically. Click 'View Quotes' to proceed.

A screenshot of the Carey booking interface. At the top, there's a tab labeled "Future Trip". Below it, a passenger list shows "Amy Elizabeth Flanigan" as the "Lead Passenger" with a star icon and a close button. There are dropdown menus for "# of Passengers" (set to 1) and "# of Bags" (set to 1). A date selector shows "7", "December", and "2021". Below this, there are two buttons: "Transfer" (highlighted) and "As Directed". A section for "Enter Pickup Location" includes a time dropdown set to "at 7:00" and "AM/PM" buttons, along with a "+ Add Stops" button. Below that is the "Enter Dropoff Location" section. A "Special Instructions" text area is present but empty. At the bottom, there's a prompt "Please apply an Account or Promotion code:" with input fields for "Account #" and "Promo Code". Below these are dropdowns for "Travelify Sales" and "WA835697-TripArc", and a "+ Add" button. A large blue "View Quotes" button is at the very bottom.

**When entering pick-up/drop-off location for an Airport, use the Airport Code. This will trigger a pop-up for flight details so Carey can track delayed, rerouted or cancelled flights.*

Carey Make a Booking (3)

- The right pane will then show Vehicle Options and their associated approximate cost based on the transfer distance and duration, inclusive of taxes and fees.
- Proceed by clicking on the Price of the vehicle you wish to book. The transfer summary will then be provided on the next page.
- Click 'Enter Payment Info' to proceed. A pop-up stating rate details and cancellation policy will appear, click 'Accept & Continue'.



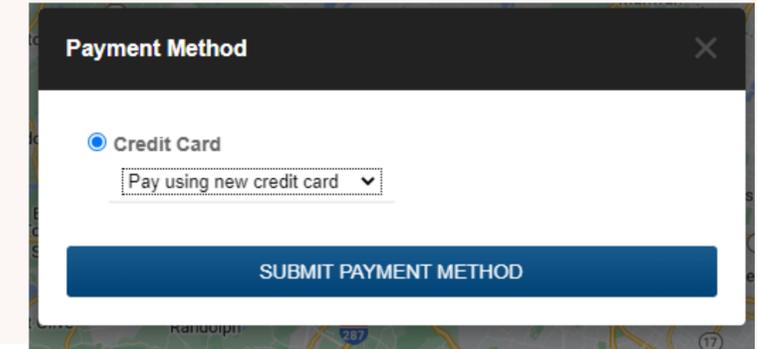
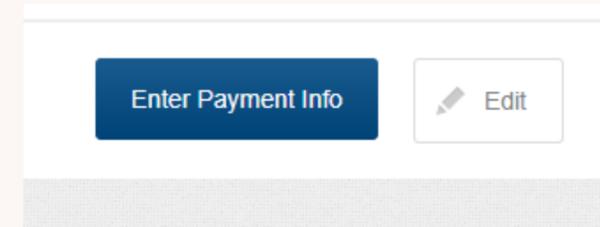
Vehicle Quotes ? [Rate Disclaimer](#) | [4 Quote Options](#)
Hover over rate for details

CAREY Sort by Price(Asc) ▾

	Executive Sedan 3 Passengers 4 Bags	\$ 125.35
	Executive Van 10 Passengers 10 Bags	\$ 172.34
	Sport Utility Vehicle 5 Passengers 8 Bags	\$ 173.35
	Stretch Limousine 10 10 Passengers 4 Bags	\$ 229.30

Carey Make a Booking (4)

- Once the vehicle is selected, click Enter Payment Info to proceed to booking.
- You'll be required to either select a card which is already on file or pay using a new card. Enter the new card details when prompted.
- Once card details have been entered and verified, the reservation will be immediately confirmed and a confirmation email will be sent directly to you. In the proceeding confirmation page you'll have the option of sending additional confirmations to either your client or additional passengers.



Enter Credit Card Details

Card Type: VISA | Card Number: Card Number

Name on card: Name on Card

Exp. month: MM | Exp. year: YYYY | CVV/CCV: ****

Country: United States | Billing Address: Billing Address

City: City | State: State | Postal Code: Postal Code

Save to Profile | |



Thank you for booking your reservation with Carey International!

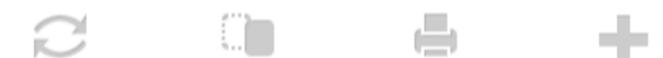
Reservation #: WA15377411-1

The confirmation email has been sent to your notification email address - curtis.fox@trip-arc.com

- Send confirmation to Passenger and Additional Recipients
- Send confirmation to Additional Recipients listed in your profile

Send confirmations to others:

[+Add Recipient](#)



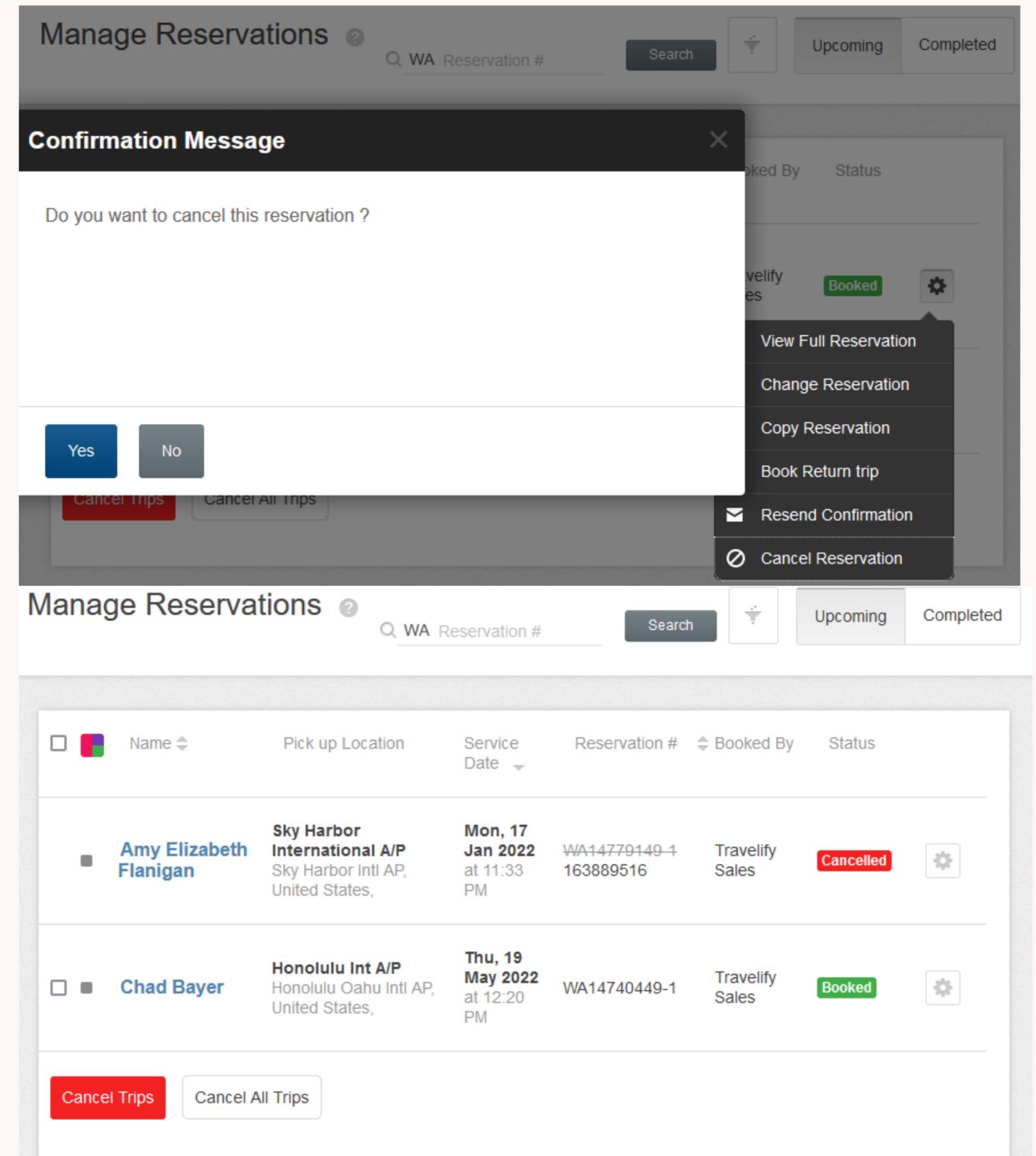
Carey Booking Modifications

- To make a modification, navigate to the Manage Reservations page using the left Menu bar, and locate the reservation.
- Click the Gear Icon on the right side of the booking and select Change Reservation.
- You are then redirected to the search tool, where you can revise dates, locations, number of passengers, etc. Once you have updated your search, click Revise Quotes.
- New vehicle types and rates will appear for you to select. Once you select a vehicle type, a pop-up window will compare the Old Reservation and the New Reservation. Review the details carefully, click Yes and proceed as usual to confirm the reservation.

<i>OLD RESERVATION</i>	→	<i>NEW RESERVATION</i>	
📅 Mon, 17 Jan 2022	→	📅 Mon, 17 Jan 2022	
🕒 Pickup at 11:33 PM	→	🕒 Pickup at 11:33 PM	
Passengers Amy Elizabeth Flanigan	→	Passengers Amy Elizabeth Flanigan	
 Sport Utility Vehicle	→	 Executive Sedan	
 PHX at 11:33 PM from Terminal 3 Delta Air Lines (711)	→	 PHX at Delta Air Lines Flight# 711 at 11:33 PM from Terminal 3 Delta Air Lines (711)	→
📍 Sanctuary Camelback Mountain, , 5700 E McDonald Dr, Paradise Valley, AZ 85253, US	→	📍 Sanctuary Camelback Mountain, , 5700 E McDonald Dr, Paradise Valley, AZ 85253, US	
Payment Account: WA835697	→	Payment Account: WA835697	
Estimated Quote: \$ 173.35	→	Estimated Quote: \$ 125.35	
<p>Changing your reservation details may result in additional charges. You will be asked to verify that you accept these new terms.</p> <div style="display: flex; justify-content: flex-end; gap: 10px;"> Cancel Yes </div>			

Carey Cancellations

- To make a cancellation, navigate to the Manage Reservations page using the left Menu bar, and locate the reservation.
- Click the Gear Icon on the right side of the booking, and select Cancel Reservation.
- A pop-up will ask you to confirm the cancellation. Click Yes and the pop-up will close and refresh the page.
- The reservation Status will then be updated to Cancelled, and a cancellation confirmation will be sent to the Inbox.

The screenshot shows the 'Manage Reservations' page with a 'Confirmation Message' pop-up. The pop-up asks 'Do you want to cancel this reservation?' and has 'Yes' and 'No' buttons. Below the pop-up, a dropdown menu is open, showing options: 'View Full Reservation', 'Change Reservation', 'Copy Reservation', 'Book Return trip', 'Resend Confirmation', and 'Cancel Reservation'. The main table below shows two reservations:

Name	Pick up Location	Service Date	Reservation #	Booked By	Status
Amy Elizabeth Flanigan	Sky Harbor International A/P Sky Harbor Intl AP, United States,	Mon, 17 Jan 2022 at 11:33 PM	WA14779149-4 163889516	Travelify Sales	Cancelled
Chad Bayer	Honolulu Int A/P Honolulu Oahu Intl AP, United States,	Thu, 19 May 2022 at 12:20 PM	WA14740449-1	Travelify Sales	Booked

At the bottom of the table, there are two buttons: 'Cancel Trips' (red) and 'Cancel All Trips' (white).

Preferred Partner Car Rental & Transfer Providers

Company	Agent Portal	Discount Code / Account Reference
Hertz	Hertz Travel Agent Portal	2221713
Thrifty	Thrifty Travel Agent Portal	3072346
Dollar	Dollar Travel Agent Portal	3072345
Enterprise	Enterprise Travel Agent Portal	XZBZ144
National	National Travel Agent Portal	XZBZ144
Alamo	Alamo Travel Agent Portal	WVT
Daytrip	Daytrip Travel Agent Portal	Travel Edge
Blacklane	Blacklane Travel Agent Portal	Your Branch IATA
Sunny's Worldwide Transport	Sunny's Travel Agent Portal	61227
Carey	Carey Travel Agent Portal	835915



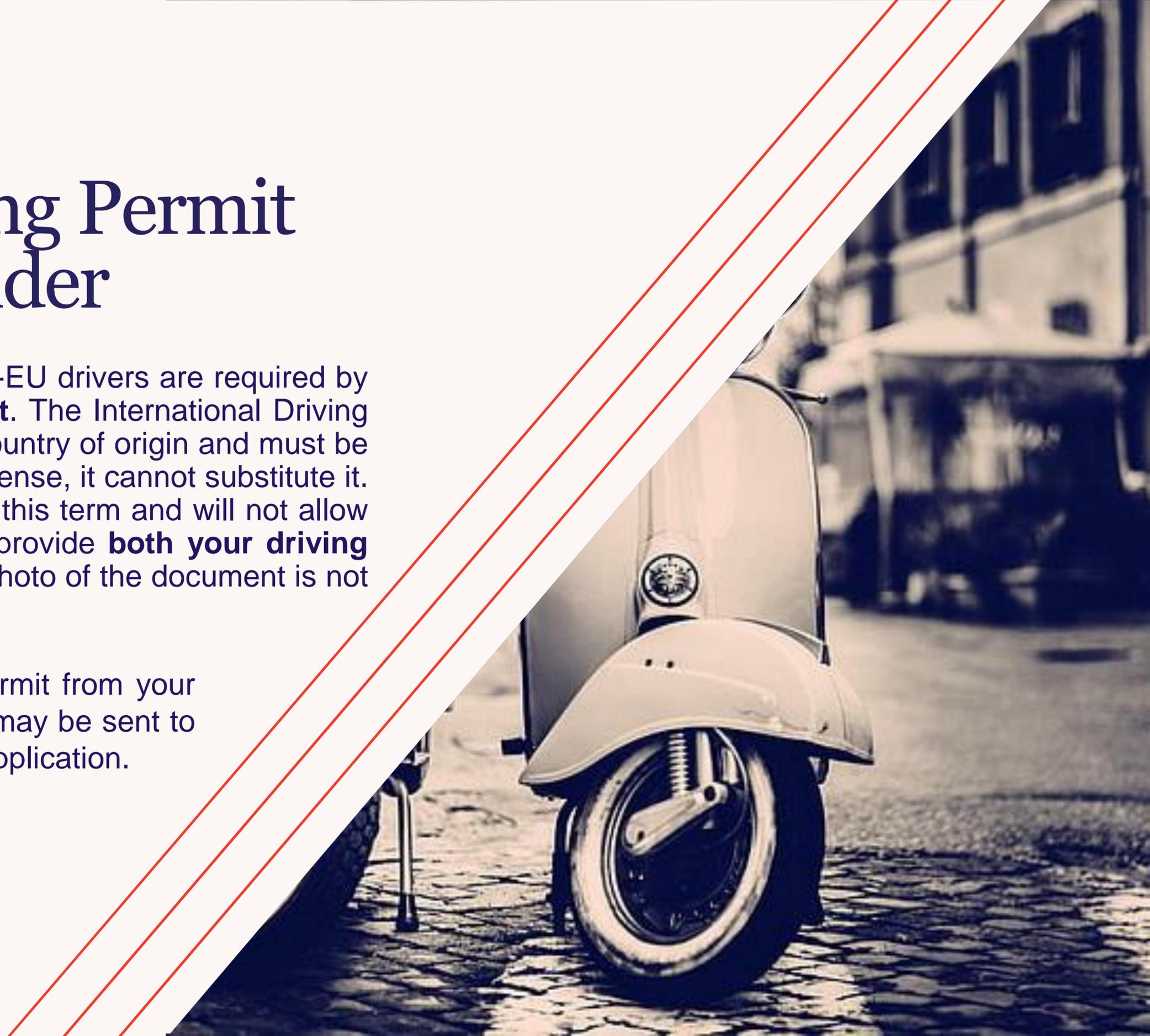
International Driving Permit Information Reminder

To drive a car or a motorbike in Europe, non-EU drivers are required by law to carry an **International Driving Permit**. The International Driving Permit (IDP) is a document issued by your country of origin and must be used in conjunction with your legal driver's license, it cannot substitute it. Rental car companies are now very strict on this term and will not allow you to collect your rental car if you cannot provide **both your driving license and IDP** at the time of collection (a photo of the document is not sufficient).

Please allow a few weeks to receive the permit from your Automobile Association since the document may be sent to you via post after you have completed your application.

USA: [AAA International Driving Permit page](#)

Canada: [International Driving Permit](#)



Questions?



Thank You!

